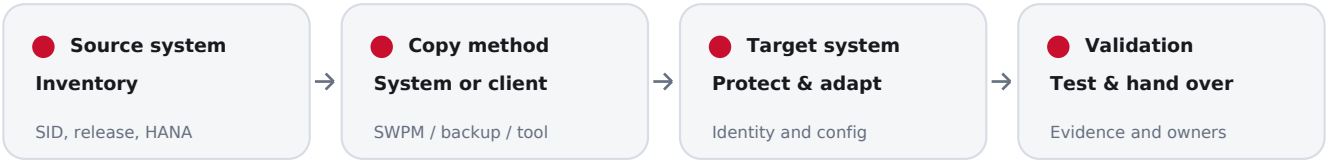
Copy Planning & Execution Controls

Separate system-level copy work from client-level copy and plan the target safeguards up front.

Copy scope and flow



Controlled execution sequence

1 DEFINE

Confirm whether this is a system copy/refresh or a client copy; agree scope and target impact.

2 PREPARE

Check compatibility, capacity, backups, access, downtime and source/target protections.

3 COPY

Use the applicable SAP procedure and approved method; monitor logs and progress.

4 ADAPT

Complete target-specific post-copy tasks and perform agreed technical and functional checks.

Technical coverage

AREA	CONFIGURATION / CHECK	EVIDENCE / VALIDATION
System copy/refresh	Select a supported copy procedure for the SAP release, database, OS and target topology.	Approved method, prerequisites and execution record
HANA data copy	Confirm backup/recovery or other supported database method, source backup and target readiness.	Backup availability, restore checks and database status
Client copy	Select local/remote/export-import method and a profile suited to approved data scope.	Client, profile, RFC/source and SCC3 or copy log
Target protection	Confirm target overwrite, source safeguards, access controls, data handling and recovery plan.	Approvals, target snapshot/backup and access plan
Execution control	Agree schedule, progress monitoring, escalation points and go/no-go ownership.	Runbook, progress record, exceptions and sign-off

Operational note: A system copy creates or refreshes a system-level target. A client copy transfers selected client data within or between SAP systems. Treat target data overwrite and client profile selection as explicit approvals.